



Registration Form

Earlybird Registration closes on 4 May 2007

Registration online at www.enablingeducation.info

Please fax the completed registration form with payment to the Conference Secretariat on 02 4984 2755 or mail to Tulips/ Enabling Education Conference, PO Box 116, Salamander Bay NSW 2317. For enquiries please email enabling@pco.com.au or phone 02 4984 2554

This registration form is a Tax Invoice after payment has been made.

All registration fees are inclusive of GST. **ABN: 32 003 901 657**

Please note accommodation deposits do not include GST, as they are deposits only.

Delegates will be issued tax invoices for accommodation by the applicable hotel at the time of check-out.

Title:	Given Name:	Surname:	
Institute/Organisation:			
Postal Address:		Suburb:	
State:	Postcode:	Email:	
Phone:	Fax:	Mobile:	
Special requirements			
Name for as you wish it to appear on your name badge (if different to above)	Title:	Given Name:	Surname:

Conference Fees Inclusive of GST

FULL REGISTRATIONS		Registration Fee, Inclusive of GST	Cost
	Full Delegate Earlybird	\$594.00	
	Full Delegate Standard	\$660.00	
	Student Delegate Earlybird	\$385.00	
	Student Delegate Standard	\$440.00	
PARTIAL REGISTRATIONS			
	Thursday Day Earlybird	\$297.00	
	Friday Day Earlybird	\$297.00	
	Thursday Day Standard	\$330.00	
	Friday Day Standard	\$330.00	
DELEGATE SOCIAL EVENT TICKETS			
	Welcome Reception for Day Delegates (Wednesday)	\$49.50	
	Conference Dinner for Delegates (Thursday)	\$66.00	
Total Cost :			

Accompanying Persons

ACCOMPANYING PERSON SOCIAL EVENT TICKETS			
	Welcome Reception for Accompanying Persons*, Wednesday	\$49.50	
	Conference Dinner for Accompanying Persons*, Thursday	\$66.00	
Total Cost :			

*Please note accompanying persons are not registered delegates, if you would like to register another person from your organisation, please complete a separate registration form and forward to the conference secretariat with the appropriate fee enclosed.

*Name for accompanying person	Title:	Given Name:	Surname:
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Delegate Name	
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Accommodation

Accommodation is not required **OR**

Please book the following

Arrival Date:.....Departure Date:..... Estimated time of arrival.....

Name of hotel/motel preference one Rate per room/apartment per night \$.....
 Name of hotel/motel preference two Rate per room/apartment per night \$.....
 Name of hotel/motel preference three Rate per room/apartment per night \$.....

Adults # Children #..... Ages of children
 I would like to request a smoking room

Bedding Required: Single/double Twin*(2 beds) Triple*(3 beds) Quad*(4 beds) Plus sofabed (If available)
 *If sharing with other delegates, please advise name/s: _____

Please note there could be an additional accommodation fee for each extra person sharing a hotel room.
 Please give the credit card details, as below, to the hotel as a credit card guarantee for my accommodation booking
 or
 I have included a cheque or EFT deposit below (Note: a minimum of one night's accommodation is required, however the full amount can also be prepaid if this is more convenient. At the time of check-out. you will be required to settle the account in full. Hotels will not bill delegates.
 Accommodation Note: GST does NOT apply to hotel deposits. Tax invoices for accommodation will be issued by the hotel/motel on departure

<u>PAYMENT DETAILS</u>	
Registration Fees Sub-Total	\$
Optional Conference Dinner (Delegate)	\$
Social Program – Accompanying Person	\$
Accommodation deposit (<u>cheque or EFT deposits only</u>)	\$
GRAND TOTAL	\$.....
<input type="checkbox"/> I have enclosed a cheque (payable to "Tulips / Enabling Education") or <input type="checkbox"/> I have made a direct deposit (EFT) to the bank account: Westpac; Account Name: Tulips / Enabling Education; BSB Number: 032533; Account Number: 171829 (Please attach the remittance advice) <input type="checkbox"/> Please charge my credit card: (Please tick) <input type="checkbox"/> Australian Bankcard <input type="checkbox"/> Mastercard <input type="checkbox"/> Visa <input type="checkbox"/> American Express	
Cardholder's Signature:Cardholder's Name (Please Print):.....	
Card #:	
Expiry Date:/.....	Verification code on your credit card Amount: \$.....

OFFICE USE ONLY Date rcd: Pin: Amount rcd: Cheque No:
Drawer: Bank: Branch: Date Conf Sent:

Confirmation and Acknowledgements Acknowledgements will be sent after each registration booking, modification and/or cancellation. If you do not receive an acknowledgement within 14 days after any transaction, please call the Conference Secretariat, Tulips Meetings Management on 02 4984 2554 or email enabling@pco.com.au.

Cancellations and Refunds Cancellation must be made in writing to the Conference Secretariat. Cancellations received before 11 April 2007 will be refunded less an administration fee of \$110. From 11 April to 11 June 2007 the cancellation fee will be \$330. Cancellations made after this date will not be eligible for a refund, however, registrations may be transferred. Deposits for accommodation will be refunded up to 14 days before the arrival date. After this time refunds will be at the discretion of the hotel.

Insurance Participants should ensure they have sufficient personal insurance to cover any medical expenses, damage or loss of personal effects. The Conference Committee nor the Conference Secretariat accept liability for personal injury or loss or damage to property belonging to participants during the Conference or any affiliated events.

Privacy A participant listing will be provided to all display providers and sponsors. If you do not want to be included in this list, please email enabling@pco.com.au.

Disclaimer The Conference Committee reserves the right to substitute or cancel program sessions where necessary. The Conference Committee nor the Conference Secretariat are not liable for non-delivery of services beyond their control